

# **Soft Skill - Year 2022-23**

## **Report of Personality and Soft skill development Program**

**DT.– 15/03/2022 - 16 /03/2022**

**Siddharth Prabhakar,  
Director Celebrity School, Mumbai**



Amrutvahini Sheti & Shikshan Vikas Sanstha's  
**Amrutvahini Institute of Management &  
Business Administration, Sangamner**

(Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA/ T

Date: 16/03/2022

**Two days Personality and Soft Skills Development Program Report**

**Speaker:** Mr. Siddarth Prabhakar,  
Director, Serial Entrepreneur & Corporate Trainer,  
Celebrity School, Mumbai

**Dates:** 15/03/2022 to 16/03/2022

**Target Audience:** MBA Students, Faculty, and Staff

**Venue:** AIMBA Seminar Hall

Mr. Prabhakar's "Personality and Soft Skills Development" training was a journey of self-discovery and unleashing hidden potential. Participants, from shy students to seasoned faculty, embarked on a two-day adventure, honing their personalities and mastering skills for professional and personal success.

**Day One:** The first day focused on introspection and unleashing inner strengths. Mr. Prabhakar guided participants through self-awareness exercises, helping them identify personal values, communication styles, and leadership potential. They also learned to manage stress, build resilience, and cultivate a positive mindset.

**Day Two:** The second day focused on mastering the essential soft skills that elevate personal and professional interactions. Participants practiced effective communication, teamwork, and conflict resolution techniques. They honed their presentation skills, learned to build rapport, and discovered the power of empathy and emotional intelligence.

**Student Feedback:** Participants appreciated Mr. Prabhakar's engaging storytelling, real-world examples, and practical exercises. **Some key takeaways:**

"Mr. Prabhakar's insights helped me understand myself better and build confidence in my interactions."

"I feel equipped with valuable soft skills that will enhance my teamwork, leadership, and overall communication effectiveness."

"The training not only empowered me professionally but also helped me cultivate a more positive and resilient mindset."

**Conclusion:**

"Personality and Soft Skills Development" training proved to be a transformative experience. Mr. Prabhakar's expert guidance and interactive approach provided participants with the tools to blossom into well-rounded individuals, equipped to shine in diverse situations. This transformation will undoubtedly ripple through their academic and professional journeys, leaving



**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

• **Phone : (0) - (02425) 259015 / 259255**

• **Fax : (02425) 259015**


• **E-mail : directoraimba@yahoo.in**

• **website : www.amrutimba.org**

# Report on Entrepreneurship Development Program

## Dt.- 1/06/2022

Mr. Sunil Chandak , Founder Udyogwardhini Nashik




Amrutvahini Sheti and Shikshan Vikas Sanstha's

### AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER

Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324 • NAAC Accredited • ISO 9001 : 2015 Certified Institute • IMMA016490



जन्मशताब्दी

Reg. AIMBA / TP-EDP Date : 2 / 6 / 2022

#### Report on the Two-Day Entrepreneurship Development Program

**Topic:** Two days EDP Program

**Resource Persons:**

Mr. Suni Chandakm, Founder and Managing Director, Udyogwardhini, Nashik  
Mr. Yogesh Baheti, Career and Parenting Coach  
Mr. Mukund Patwardhan, Founder and CEO, Socialum Digital Media  
Mr. Swapnil Lande, Entrepreneur

**Dates:** June 1-2, 2022  
**Venue:** AIMBA Seminar Hall  
**Target Audience:** MBA Students, Faculty & Staff

The AIMBA Seminar Hall buzzed with excitement and a spark of possibility as an ambitious group of MBA students, faculty, and staff embarked on a two-day journey into the world of entrepreneurship. Renowned figures from diverse business spheres and an established entrepreneur shared their unique insights, igniting the entrepreneurial spirit within the participants.

**Day 1:**


Mr. Suni Chandakm set the stage by demystifying the entrepreneurial journey. He shared his inspiring story, highlighting the challenges and rewards of venture building, and offered a practical roadmap for converting ideas into viable businesses. He explained the participants about preparation of business plan.

Mr. Mukund Patwardhan navigated the digital landscape, showcasing the immense opportunities that online platforms offer entrepreneurs. He provided expert tips and strategies for utilizing digital marketing to launch and scale businesses effectively.

Interactive Workshops: Participants collaborated in brainstorming sessions, learning to generate, refine, and validate business ideas with a critical eye. The air crackled with creativity as diverse concepts took shape under the guidance of experienced facilitators.

**Day 2:**

From Idea to Execution: Participants dived deeper into the practicalities of business planning. They learned to conduct market research, develop financial projections, and create actionable plans for launching their ventures.



Amrutnagar, P.O. Sangamner (SK), Sangamner 422608, Dist. Ahmednagar, (MS), India  
(02425) 259015 / 259255 | directoraimba@yahoo.in | www.amrutimba.com





Amrutvahini Sheti and Shikshan Vikas Sanstha's

## AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER



Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324 • NAAC Accredited • ISO 9001 : 2015 Certified Institute • IMMA016490

सर्वकामसुखाय  
भारतसर्वदाय  
वाराह  
१९४७-२०२४

Reg. AIMBA / TP-RDP

Date : 2 / 6 / 2022

**Industry Insights:** Real-world entrepreneur, Mr. Swapnil Lande, shared his journey, offering valuable firsthand insights into the specific challenges and opportunities within his industry. This session provided participants with a grounded perspective and actionable tips for navigating their chosen fields.

Mr. Yogesh Baheti shifted the focus inwards, addressing the crucial aspect of personal well-being in the entrepreneurial journey. He delivered insightful sessions on stress management, resilience building, and maintaining a healthy work-life balance, crucial for navigating the inevitable ups and downs of entrepreneurship.

**Beyond the Program:** The program concluded with a networking session, fostering connections between aspiring entrepreneurs and industry experts. Each participant also received personalized feedback and actionable steps to progress their business ideas.

### Student's Feedback:


Enthusiasm and a newfound sense of possibility filled the air as participants expressed their appreciation. Some key takeaways resonated strongly:

"This program opened my eyes to the potential of entrepreneurship and gave me the tools to turn my ideas into reality."

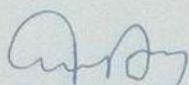
"The practical sessions on business planning and pitching were incredibly helpful, equipping me with the confidence to approach investors."

"The emphasis on personal well-being was an eye-opener; I now understand the importance of mental and physical resilience in this journey."

Two-day Entrepreneurship Development Program proved to be a transformative experience for the AIMBA community. The diverse expertise of the resource persons, coupled with insightful workshops, practical guidance, and real-world perspectives, ignited the entrepreneurial spirit within the participants and empowered them to take the first steps towards launching their own ventures. This impactful program undoubtedly serves as a catalyst for fostering a culture of innovation and entrepreneurship within AIMBA.

  
Dr. R.B. Gawali  
Coordinator-Learning & Development



  
Dr. B.M. Londhe  
Director, AIMBA  
Amrutvahini Institute of Management  
& Business Administration, Sangamner

# Report on Campus to Corporate and Beyond-

Dt. - 28/11/2022

Rohan kelkar - Corporate Trainer , Mumbai



Amrutvahini Sheti & Shikshan Vikas Sanstha's

## **Amrutvahini Institute of Management & Business Administration, Sangamner**

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 28/11/2022

### **Student's Development Program Report on " Campus to Corporate and Beyond"**

**Resource Person:** Rohan Kelkar, Strategic Consultant, Corporate Trainer, NLP Coach

**Date:** November 28, 2022

**Target Audience:** MBA Students and Faculty

**Venue:** AIMBA Seminar Hall

Mr. Kelkar's "Campus to Corporate and Beyond" training program transformed the room. MBA students and faculty alike buzzed with newfound insights and practical tools as they embarked on a journey to bridge the gap between academic theory and corporate reality.

#### **Morning Session:**

Mr. Kelkar started by demystifying the corporate world, addressing the differences in expectations, skills required, and cultural nuances. He shed light on the challenges and opportunities awaiting students as they transition from the familiar confines of campus to the dynamic landscape of professional life.

**Essential Skillset Arsenal:** Equipped with this new framework, participants delved into essential skills sought-after in the corporate world:

**Communication & Presentation Prowess:** They honed written and verbal communication, learned captivating storytelling techniques, and built confidence in public speaking through interactive exercises.

**Leadership & Teamwork Symphony:** Collaboration, project management, conflict resolution, and building positive relationships formed the leitmotif of leadership and teamwork sessions, empowering participants to orchestrate success in any team environment.

**Analytical & Problem-solving Acumen:** Data analysis, critical thinking, and problem-solving skills were sharpened through case studies and real-world scenarios, preparing participants to tackle complex situations with confidence.

**Business Savvy & Market Magnetism:** Fundamental business concepts, financial literacy, market trends, and industry knowledge were infused, giving participants the compass they need to navigate the ever-evolving business landscape.

**Technical & Digital Toolbelt:** From financial modeling to data visualization tools, project management software to digital marketing expertise, relevant technical skills were explored based on individual career aspirations, ensuring participants are equipped for their ideal paths.

#### **Afternoon Session**

Armed with their newly acquired skillset, participants embarked on the afternoon session, ready to conquer the corporate world:

**Job Search Strategies & Networking Web:** Mr. Kelkar unveiled the secrets of effective job search strategies, utilizing online platforms, cold emailing, attending industry events, and leveraging professional networks. LinkedIn and other platforms became tools for building powerful connections and landing dream jobs.

---

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

• **Phone : (O) - (02425) 259015/259255**

• **Fax : (02425) 259015**

• **E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)**

• **website : [www.amrutimba.org](http://www.amrutimba.org)**





Amrutvahini Sheti & Shikshan Vikas Sanstha's

# Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 28/11/2022

**Interview Mastery & Confidence Boost:** Through mock interviews, participants faced their fears and polished their interview skills, mastering body language, communication style, and effective answer strategies. They learned to overcome common interview pitfalls and emerged, ready to impress any recruiter.

**Salary Negotiation & Compensation Compass:** The complex world of compensation packages was demystified. Participants learned to research market rates, understand package components, and confidently negotiate for their worth, ensuring they are valued and adequately compensated.

**Real-World Insights & Industry Gems:** Case studies showcased successful career transitions and challenges faced by professionals, offering valuable lessons and a glimpse into different career paths. Industry professionals shared their firsthand experiences, inspiring participants and providing practical advice.

**Personal Branding & Professional Radiance:** Participants crafted strong personal brands aligned with their professional goals. They learned to manage their online presence, control their digital footprint, and project a confident and professional image, leaving a lasting impact in every interaction.

**The student's Feedback** poured in, praising Mr. Kelkar's engaging delivery, actionable insights, and practical exercises. His story telling approach, shayri and anecdotes from Indian epics engaged students. **Some key takeaways:**


"Mr. Kelkar opened my eyes to the real world of work and equipped me with the skills to succeed."

"I feel confident about my job search strategy and ready to negotiate my first salary with ease."

"The training empowered me to project a strong professional image and build my personal brand."

**Conclusion:**

Training program conducted by Mr. Kelkar's on "Campus to Corporate and Beyond" proved to be an invaluable and empowering experience. By providing knowledge, practical skills, and real-world insights, he equipped MBA students and faculty with the confidence and tools they need to navigate the transition from campus to corporate and beyond.

  
Dr. R.B. Gawali  
Coordinator: Learning and Development

  
Dr. B.M. Londhe  
Director

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar. (M.S.)**

• Phone : (O) - (02425) 259015/259255

• Fax : (02425) 259015

• E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)

• website : [www.amrutimba.org](http://www.amrutimba.org)

# Report on Industry Expectations from MBA Students

DT .-15/12/2022

Vinod Bidwaik, Vice President HR, Alfa level, Pune



Amrutvahini Sheti & Shikshan Vikas Sanstha's

## Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 15 / 12 / 2022

### **Bridging the Gap: Industry Expectations & MBA Success - A Report on Mr. Vinod Bidwaik's Expert Session**

Expert Speaker: Mr. Vinod Bidwaik, Vice President-HR, Alfa Laval, Pune

Date: December 15, 2022

Target Audience: MBA Students and Faculty

Venue: AIMBA Seminar Hall

Mr. Bidwaik's session was a bridge between academic and professional expectations, a roadmap for MBA students to navigate the industry landscape. He painted a clear picture of what companies like Alfa Laval seek in potential candidates, emphasizing six key pillars:

- 1. Inspiration & Mindset:** Mr. Bidwaik stressed the importance of a growth mindset, a hunger to learn, and a passion for the chosen field. He urged students to be self-driven, proactive, and constantly seek opportunities to expand their knowledge and skillset.
- 2. Attitude & Values:** Companies seek individuals with integrity, strong work ethic, and a collaborative spirit. Mr. Bidwaik emphasized the importance of building positive relationships, demonstrating professionalism, and taking ownership of tasks and mistakes.
- 3. Knowledge & Skills:** While technical skills are crucial, Mr. Bidwaik highlighted the need for strong analytical, problem-solving, and communication skills. He encouraged students to hone their written and verbal communication, data analysis abilities, and critical thinking skills.
- 4. Exposure & Experience:** Practical experience beyond academics is highly valued. Mr. Bidwaik encouraged internships, projects, and participation in industry events to gain exposure to real-world challenges and showcase initiative.
- 5. Adaptability & Learning Agility:** The business world is ever-evolving, so adaptability and a willingness to learn are key. Mr. Bidwaik urged students to embrace challenges, stay updated on industry trends, and develop continuous learning habits.
- 6. Personal Brand & Communication:** Building a strong personal brand starts with self-awareness. Mr. Bidwaik advised students to identify their strengths and values, articulate them effectively, and craft a compelling narrative that resonates with potential employers.

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

• **Phone : (O) - (02425) 259015/259255**

• **Fax : (02425) 259015**

• **E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)**

• **website : [www.amrutimba.org](http://www.amrutimba.org)**





Amrutvahini Sheti & Shikshan Vikas Sanstha's

# Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 15/12/ 2022

**Student's Feedback:** The impact of Mr. Bidwaik's session was evident in the engaged students and insightful faculty discussions. Some key takeaways:

Mr. Bidwaik's insights demystified industry expectations and gave me a clear roadmap for success."

"I understand the importance of soft skills and personal branding now, and I'll focus on strengthening those areas."

"The session motivated me to seek practical experience and build a robust professional network."

**Conclusion:** Mr. Bidwaik's expert session proved invaluable for MBA students and faculty. His candid insights, real-world examples, and practical advice bridged the gap between academic qualifications and industry expectations, empowering students to tailor their development and confidently navigate the path to fulfilling.

Dr. R.B. Gawali  
Coordinator: Learning and Development

Dr. B.M. Londhe  
Director

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

• Phone : (O) - (02425) 259015/259255

• Fax : (02425) 259015


• E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)

• website : [www.amrutimba.org](http://www.amrutimba.org)



# Employability Enhancement development Program Dt.-23/11/2022

Vahida Pathan, Neuro Care Services



Resource Person:  
Vahida Pathan  
Founder,  
NeoRare Services LLP, Pune

**"Campus to Corporate-Employability Enhancement Program"**

Wednesday, 23rd Nov 2022  
Timing: 9.30 am to 3.30 pm  
Venue: AIMBA Seminar Hall



Amrutvahini Institute of Management & Business Administration, Sangamner



College  
macy



Ghulewadi, Maharashtra, India  
J5CG+XWF, Ghulewadi, Maharashtra 422608, India  
Lat 19.623445°  
Long 74.177819°  
23/11/22 09:35 AM

GPS Map Camera

**Amrutvahini MBA Family**

Welcomes



**Resource Person: Vahida Pathan**  
Founder NeoRare Services LLP, Pune

**Type of Training** : Induction Training Program  
**Theme** : Campus to Corporate-Employability Enhancement Program  
**Day & Date** : Wednesday, 23<sup>rd</sup> Nov 2022  
**Timing** : Morning Session: 9.30 am to 12.30 pm  
Lunch Break: 12.30 pm to 1.30 pm  
Afternoon Session: 1.30 pm to 3.30 pm

**Content of Program**

1. Professional Email Writing
2. Problem Solving
3. Managing Emotions at work place
5. Organisational Skills
6. Professionalism in relationsh
7. Effective Time Management
8. Importance of Work ethics
9. Positive attitude

**The Teaching Pedagogy will be as follows**

1. Presentation - PPT
2. Role play
3. Participative learning
4. Interactive
5. Games and Activity

  
**DIRECTOR**  
Amrutvahini Institute of Management  
& Business Administration, Sangamner

**Amrutvahini Institute of Management and Business Administration,**

Nashik Pune Highway, Amrutnagar, Sangamner: 422608  
Tal: Sangamner, Dist: Ahmednagar, State: Maharashtra

**Campus To Corporate : Employability Enhancement Program**  
**Resource Person: Vahida Pathan**  
Founder, NeoRare Services LLP, Pune  
**Day & Date: Wed, 23/11/2022**

Guest Arrival	09.00 am to 09.30 am
Tea/Coffee/Breakfast	09.00 am to 09.30 am
Welcome, Introduction and Felicitation	09.30 am to 09.33 am
Learning and Development Coordinator's Address	09.34 am to 09.37 am
Director's Address	09.38 am to 09.41 am
Commencement of Session 1	09.42 am to 11.20 am
Short Break	11.21 am to 11.30 am
Session 2	11.30 am to 12.30 pm
Lunch Break	12.30 pm to 01.30 pm
Session 3	01.30 pm to 02.30 pm
Session 4	02.30 pm to 03.30 pm
Vote of Thanks	03.30 pm to 03.35 pm
Departure	



  
**DIRECTOR**  
Amrutvahini Institute of Management  
& Business Administration, Sangamner



# Report on Employability Enhancement development Program Dt.-23/11/2022



Amrutvahini Sheti & Shikshan Vikas Sanstha's

## Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 23/11/2022

### Report on the Employability Enhancement Training Program

**Resource Person:** Vahida Pathan,  
Founder and Corporate Trainer,  
Neo Care Services, Pune

**Date:** 23/11/2022

**Target Audience:** MBA Students and Faculty

**Venue:** AIMBA Seminar Hall

Ms. Pathan's "Employability Enhancement Development Program" was an electrifying journey of self-discovery and career optimization. From dawn to dusk, MBA students and faculty alike buzzed with excitement as they unlocked their potential and charted their paths to professional success.

#### Morning Session

Ms. Pathan kicked off the day by painting a vivid picture of the current job market, highlighting its trends, booming industries, and sought-after skills. Students then embarked on a journey of self-reflection, identifying their strengths, weaknesses, and aspirations. Armed with this newfound awareness, they crafted compelling personal brands and captivating elevator pitches, ready to shine in any professional setting.

**Technical Tooling Up:** Technical prowess is key, and Ms. Pathan ensured students were equipped with the tools of the trade. Whether it was data analysis, financial modeling, project management, or communication technologies, interactive sessions provided hands-on practice with essential tools, transforming students into tech-savvy professionals.

**Soft Skills Sharpening:** Ms. Pathan emphasized the power of soft skills, guiding students through interactive exercises to hone their teamwork, leadership, problem-solving, and conflict resolution abilities. They learned to connect, collaborate, and navigate challenges with ease, becoming well-rounded individuals ready to excel in any team environment.

**Resume & Cover Letter Craft:** From blank page to attention-grabbing masterpiece, Ms. Pathan guided students through the art of crafting impactful resumes and cover letters tailored to specific jobs. With practical tips and personalized feedback, students left equipped to showcase their skills and land dream interviews.

---

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar. (M.S.)**

• Phone : (O) - (02425) 259015/259255

• Fax : (02425) 259015

• E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)

• website : [www.amrutimba.org](http://www.amrutimba.org)



Amrutvahini Sheti & Shikshan Vikas Sanstha's

# Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 23/11/2022

## Afternoon Ascension:

The afternoon session saw students soar to new heights as Ms. Pathan focused on practical career strategies. Mock interviews simulated real-world scenarios, providing valuable feedback on body language, communication style, and effective answering techniques. Students learned to network like pros, mastering valuable platforms like LinkedIn and exploring impactful job search strategies.

Students and faculty appreciated Ms. Pathan's dynamic delivery, relatable examples, and practical exercises.

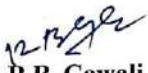
## Some key takeaways:


"Ms. Pathan's insights helped me understand my strengths and build a personal brand that resonates with my career goals."

"I feel confident tackling interviews now, thanks to the mock sessions and valuable feedback."

"The program not only equipped me with technical skills but also instilled a mindset of continuous learning and adaptability."

**Conclusion:** Ms. Pathan's Employability Enhancement Development Program proved to be an empowering and transformative experience. By offering actionable insights, practical tools, and a supportive environment, she ignited a passion for career development in students and faculty alike.

  
Dr. R.B. Gawali  
Coordinator: Learning and Development

  
Dr. B.M. Londhe  
Director

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

**Phone : (O) - (02425) 259015/259255 • Fax : (02425) 259015**

**E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)**


**• website : [www.amrutimba.org](http://www.amrutimba.org)**



# Mind Make over Image Dt. 24/11/2022

ketki Mistry. Psychologist and soft skill Trainer, Pune

Amrutvahini MBA Family  
Welcomes

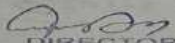


Resource Person: Ketki Mistry  
Founder, Image Consulting Studio

Type of Training : Induction Training Program  
Theme : Mind I Makeover I Image  
Day & Date : Thursday, 24<sup>th</sup> Nov 2022  
Timing : Morning Session: 9.30 am to 12.30 pm  
Lunch Break: 12.30 pm to 1.30 pm  
Afternoon Session: 1.30 pm to 3.30 pm

Content of Training

- Personal Brand building,
- Making lasting impression,
- Communication skills,
- Etiquettes and manners
- Lead to win

  
DIRECTOR  
Amrutvahini Institute of Management  
& Business Administration, Sangamner



Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
24/11/22 12:04 PM GMT +05:30

College  
nacy  
...  
Google

GPS Map Camera

# Report on Mind Make over Change Dt. 24/11/2022



Amrutvahini Sheti & Shikshan Vikas Sanstha's

## **Amrutvahini Institute of Management & Business Administration, Sangamner**

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 24/11 / 2022

### A Report on the Mind, Makeover & Image Training

**Resorceperson:** Ketky Mistry,  
Psychologist & Soft Skill Trainer  
Pune

**Date:** November 24, 2022

**Venue:** AIMBA Seminar Hall

**Target Audience:** MBA Students and Faculty

Ms. Mistry's "Mind, Makeover & Image" training was a journey of profound personal transformation. The day buzzed with an electrifying energy as MBA students and faculty embarked on a journey to reprogram their minds, refine their presentation, and project an impactful image, both online and offline.

**Mental Metamorphosis:** The morning session focused on inner strength. Ms. Mistry guided participants through exercises to identify and overcome limiting beliefs, replacing them with a growth mindset. She equipped them with tools for self-awareness, building resilience, and nurturing positive self-talk. Strategies for stress management, including mindfulness and time management, were explored to promote optimal mental well-being. Additionally, critical thinking and problem-solving skills were sharpened through case studies and business-relevant simulations. Participants learned to make informed decisions, leveraging both logic and emotional intelligence, ensuring sound judgment in every situation.

**Makeover Magic:** The afternoon saw a shift towards external presentation. Ms. Mistry helped participants craft compelling personal brands aligned with their professional aspirations. Through interactive sessions, they honed their communication skills, networking techniques, and leadership abilities, learning to project confidence and influence with every interaction. Body language and non-verbal cues were decoded, empowering participants to use them strategically and make a lasting positive impression. Additionally, Ms. Mistry offered valuable guidance on professional attire, emphasizing how clothing choices can contribute to career success.

**Image Elevation:** In the digital age, online presence is key. Ms. Mistry provided insightful tips on managing digital footprints and optimizing social media profiles and LinkedIn, building a strong personal brand online. Participants learned to craft impactful presentations and conquer stage fright, delivering content with confidence and captivating audiences. Negotiation skills were honed, ensuring participants could achieve win-win outcomes in any professional encounter. Finally, Ms. Mistry emphasized the importance of work-life balance for overall well-

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

• **Phone : (O) - (02425) 259015/259255**

• **Fax : (02425) 259015**

• **E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)**

• **website : [www.amrutimba.org](http://www.amrutimba.org)**





Amrutvahini Sheti & Shikshan Vikas Sanstha's

# Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /

Date : 24/11/2022

being and productivity, offering strategies for managing stress, setting boundaries, and prioritizing self-care.

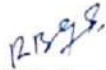
**Participant's Feedback:** Participants lauded Ms. Mistry's engaging delivery, actionable insights, and practical exercises. **Some key takeaways:**

"Ms. Mistry's tools for **overcoming limiting beliefs** have opened doors to new possibilities in my career."

"I feel more confident and empowered to project a positive and impactful image, both online and offline."

"The training provided valuable strategies for managing stress and maintaining a healthy work-life balance."

Ms. Mistry's "Mind, Makeover & Image" training proved to be an empowering and transformative experience. By **offering a holistic approach that addressed both inner and outer strengths**, she equipped participants with the tools and confidence to navigate the professional world with **finesse and flourish**. This impactful training will undoubtedly leave a lasting legacy, enabling students and faculty to blossom into well-rounded, successful individuals, ready to face any challenge with a positive mindset and a powerful personal brand.

  
Dr. R.B. Gawali

Coordinator: Learning and Development



Dr. B.M. Londhe

Director

Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)

• Phone : (O) - (02425) 259015/259255

• Fax : (02425) 259015

• E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)

• website : [www.amrutimba.org](http://www.amrutimba.org)


# Group discussion Workshop Dt.27/04/23 - 28/4/2023

Sidharth Prabhakar, Celebrity School, Mumbai.

Approved by AICTE New Delhi, Permanently Affiliated to  
Savitribai Phule Pune University & NAAC Accredited Institute

**Two Days Training Program**  
on  
**INTERVIEW SKILLS &  
GROUP DISCUSSION**

Resource Person:  
**Siddharth Prabhakar**  
Founder, Serial Entrepreneur,  
Corporate Trainer &



Scanned with OKEN Scanner

Amrutini Institute of Management & Business Administration  
Nashik-Pune Highway, Ghulewadi, Sangamner-422608

25/04/2023

NOTICE

All the MBA 2<sup>nd</sup> year students hereby informed that the institute has organized Two Days Training Program on Interview Skills and Group Discussion during 27<sup>th</sup>-28<sup>th</sup> April 2023. The details of the program are as given below:


**Two Days Training Program**  
On  
**INTERVIEW SKILLS & GROUP DISCUSSION**

Resource Person: **Siddharth Prabhakar**  
Founder, Serial Entrepreneur, Corporate Trainer & Business Consultant  
CelebritySchool.in  
Mumbai

Day & Date: Thursday & Friday, 27<sup>th</sup>-28<sup>th</sup> April 2023  
Timing: 9.30 am to 4.30 pm  
Venue: Seminar Hall

All are requested to be in institute uniform along with paper pad, pen and pencil.


*R.B.G.*  
Dr. R.B. Gawali  
Coordinator-Learning & Development



*[Signature]*  
Dr. B.M. Londhe  
Director



# Report on Group discussion Workshop -27/04/23-28/04/2023



Amrutvahini Sheti and Shikshan Vikas Sanstha's  
**AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER**  
Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi  
DTE Code - 5524 • NAAC Accredited • ISO 9001:2015 Certified Institute • IMBA/MS-044

Reg. AIMBA / 78  
Date: 27/04/2023

### Report on the Two-Day Placement-Focused Training: Group Discussion & Personal Interview

Date: 27th - 28th April 2023  
Venue: AIMBA Seminar Hall  
Resource Person: Mr. Siddharth Prabhakar, Founder, Entrepreneurship & Corporate Trainer, Celebrity School, Mumbai  
Target Audience: MBA Students

The Challenge: Cracking the placement code – navigating group discussions and personal interviews with confidence and success. This aim formed the core of the intensive two-day training conducted by Mr. Siddharth Prabhakar, renowned entrepreneur and corporate trainer. He transformed the AIMBA Seminar Hall into a dynamic arena where MBA students honed their skills and prepped for their dream careers.

#### Day 1: Corporate Selection process and GD

Mr. Prabhakar started by demystifying the selection process, dissecting group discussions and personal interviews, highlighting employer expectations, and offering practical tips for preparation.


**Group Dynamics:** The focus shifted to group discussions, with insightful sessions on initiating, contributing, and leading effectively. Students participated in simulated GDs, receiving personalized feedback and learning to navigate diverse opinions, manage time, and project a confident presence.

**Case studies** became the battleground for critical thinking and problem-solving skills. Through interactive exercises, students honed their analytical abilities, learned to present solutions with clarity, and demonstrated their strategic thinking prowess.

#### Day 2: Personal Interview:

**Unmasking the Interviewer:** Students gained insights into interviewer mindsets and common interview questions. Mr. Prabhakar emphasized self-awareness and authenticity, helping students craft compelling narratives about their skills, experiences, and career aspirations.

**Mock & Roll:** The second day culminated in a series of mock interviews. Students faced simulated real-world scenarios, receiving constructive feedback on body language, communication style, and answer strategies. They learned to overcome common interview pitfalls and project a confident, professional image.



Amrutvahini Institute of Management & Business Administration, Sangamner

Amrutvahini Institute of Management & Business Administration, Sangamner (SK), Sangamner 422608, Dist. Ahmednagar, (MS), India  
☎ (02426) 259315 / 259255 • ✉ directoraimba@yahoo.in • 🌐 www.amrutimbo.com



Amrutvahini Sheti and Shikshan Vikas Sanstha's

# AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER



सहकारमूर्तवी  
भाऊसाहेब वासना  
जन्मशताब्दी  
१९२१-२०२१

Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324 • NAAC Accredited • ISO 9001 : 2015 Certified Institute • IMMA016490

Reg. AIMBA / *TR*

Date : *28/04/2023*

**Salary Savvy:** Mr. Prabhakar demystified salary negotiation, equipping students with the knowledge and confidence to advocate for their worth and achieve their desired compensation packages.

**Student Feedback:** Mr. Prabhakar's engaging delivery, practical insights, and personalized feedback. **Some key takeaways included:**

"I now understand the dynamics of group discussions and feel confident to contribute effectively."

"The mock interviews were incredibly helpful; I feel better prepared to handle real-world scenarios."

"Negotiating salary was always daunting, but the tips provided gave me the confidence to ask for what I deserve."

**Conclusion:** Two-days placement focused GDPI training proved to be a game-changer for AIMBA's MBA students. Mr. Prabhakar's expertise, combined with interactive exercises and simulated scenarios, empowered students to approach the placement process with confidence and clarity. This impactful training undoubtedly strengthens AIMBA's reputation for preparing industry-ready graduates who can crack the placement code and land their dream careers.

*R.B.G.*  
Dr. R.B. Gawali  
Coordinator-Learning & Development



*B.M.L.*  
Dr. B.M. Londhe  
Director, AIMBA  
Amrutvahini Institute of Management  
& Business Administration, Sangamner



# **Report on Three day Entrepreneurship Development Program**

**Dt.-19/6/2023 -21/6/2023**

**Sunil chandak, Dipak Maniyar, Yogesh Baheti,  
Mukund Patwardhan.**



Amrutvahini Sheti and Shikshan Vikas Sanstha's

## AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER

Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324

• NAAC Accredited

• ISO 9001 : 2015 Certified Institute

• IMMA016490



Reg. AIMBA / TP/EDP

Date : 19/06/2023

### Report on the Three-Day Entrepreneurship Development Program

**Topic:** Entrepreneurship Development Program

**Resource Persons:**

Mr. Suni Chandak, Founder and Managing Director, Udyogwardhini, Nashik  
Mr. Dipak Maniyar, Founder and Managing Director, Dipak Industries  
Mr. Yogesh Baheti, Career and Parenting Coach  
Mr. Mukund Patwardhan, Founder and CEO, Socialum Digital Media

**Target audience:** MBA Students, Faculty & Staff

**Dates:** June 19-21, 2023

**Venue:** AIMBA Seminar Hall

The AIMBA Seminar Hall transformed into a vibrant incubator for entrepreneurial dreams during the three-day Entrepreneurship Development Program. Renowned figures in the business world, each with their unique expertise, ignited the spark of innovation in MBA students, faculty, and staff, guiding them from ideation to the very cusp of launching their own venture.

#### Day 1: Planting the Seed of Innovation:

Mr. Suni Chandak laid the foundation by demystifying the entrepreneurial journey. He shared his inspiring success story, highlighting the challenges and rewards of venture building, and offered a practical roadmap for converting ideas into viable businesses.

Mr. Mukund Patwardhan delved into the digital age, showcasing the immense opportunities that online platforms offer entrepreneurs. He provided insights into launching and scaling businesses through effective digital marketing strategies.

Group Ideation Workshops participants collaborated in brainstorming sessions, learning to generate, refine, and validate business ideas with a critical eye. The air crackled with creativity as diverse ideas took shape on whiteboards and pitch decks.

#### Day 2: Building the Fortress of Knowledge:

Mr. Dipak Maniyar shared the nitty-gritty of financial management, guiding participants through financial planning, budgeting, and accessing essential financial resources for their nascent businesses.

Mr. Yogesh Baheti focused on the often-overlooked aspect of personal well-being in the entrepreneurial journey. He delivered insightful sessions on stress management, resilience







Amrutvahini Sheti and Shikshan Vikas Sanstha's

# AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER



जन्मशताब्दी  
1929-2029

Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324 • NAAC Accredited • ISO 9001 : 2015 Certified Institute • IMMA016490

Reg. AIMBA / TPI KDP.

Date : 19/06/2023

building, and maintaining a healthy work-life balance, crucial for navigating the rollercoaster of entrepreneurship.

Expert Panels addressed specific challenges within different industries, providing students with targeted advice and insights from experienced entrepreneurs who had already walked the path.

### Day 3: Taking Flight to Action:

**Pitching for Perfection:** Participants honed their presentation skills, pitching their polished business plans to a panel of investors in simulated scenarios. They learned to navigate tough questions, articulate value proposition, and secure financial backing with confidence.

**Post-Program Support:** Each participant received personalized feedback and actionable steps to progress their business ideas. The program concluded with a networking session, fostering connections between aspiring entrepreneurs and industry experts.

### Participant Feedback and takeaways:

Some key takeaways that resonated were:


"This program opened my eyes to the possibilities of entrepreneurship and gave me the tools to turn my ideas into reality."

"The sessions on financial management and pitching were incredibly valuable, providing me with the confidence to tackle the business world."

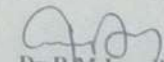
"The program's emphasis on well-being helped me understand the importance of mental and physical resilience in this journey."

### Conclusion:

The three-day Entrepreneurship Development Program provided a comprehensive and empowering experience for MBA students, faculty, and staff at AIMBA. The diverse perspectives of accomplished entrepreneurs combined with practical knowledge and actionable steps ignited the entrepreneurial spirit within the participants. This impactful program undoubtedly serves as a valuable launchpad for future generations of ambitious business leaders who aspire to carve their own path in the dynamic world of entrepreneurship.

  
**Dr. R.B. Gawali**  
Coordinator-Learning & Development



  
**Dr. B.M. Londhe**  
Director, AIMBA  
Amrutvahini Institute of Management & Business Administration, Sangamner

# **Language and Communication Skill**



**Marathi Bhasha Gaurav Din**

**Dt. 7/3/2022**

**Dr. Bhaskarao Shelke, Principal of Akole College**



Report on Marathi Bhasha Gaurav Din Dt. 7/3/2022



Amrutvahini Sheti & Shikshan Vikas Sanstha's

# Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /


Amrutvahini MBA , Sangamner

Date : 07/03 / 2022

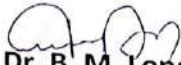
Celebrates "Marathi Language Honour Day" 27 th feb 2022



Amrutvahini MBA Celebrates Marathi Language Honour day in presence of chief guest Dr. Bhaskar Shelke, Principal, Agasti Education Society Akole . Total 217 students and 17 Teaching and non teaching staff present for the programme. Guest deliver Speech on Marathi Language Existence , Old literature with importance of Marathi language on day today work basis. In modern era it is necessary to give respect and honour to all languages due to Globalization. This programme was celebrated on Birth Anivarsary of Marathi Poet kusumagraj.

  
Dr. N.S. Jondhale

Student Development officer

  
Dr. B. M. Londhe

Director

**Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)**

• Phone : (O) - (02425) 259015/259255

• Fax : (02425) 259015

• E-mail : [directoraimba@yahoo.in](mailto:directoraimba@yahoo.in)

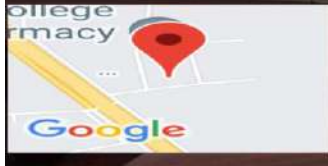
• website : [www.amrutimba.org](http://www.amrutimba.org).



# Life Skills -2022-23

## YOGA DAY





Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
21/06/22 08:30 AM



Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
21/06/22 08:25 AM



# Report on Yoga Day - 21/6/2022




**Amrutvahini Sheti & Shikshan Vikas Sanstha's**  
**Amrutvahini Institute of Management & Business Administration, Sangamner**  
(Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE New Delhi)

DTE CODE - 5324      NAAC Accredited      ISO 9001 : 2015 Certified Institute      SPPU CODE - 0581

Ref. AIMBA/      Date : 21/6/2022

## A Report on


### Celebration of International Yoga Day 2022




Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
21/06/22 07:56 AM



Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
21/06/22 08:21 AM



Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
21/06/22 08:25 AM



Amrutnagar, Sangamner, Maharashtra, India  
Amrutvahini Institute of MBA Sangamner  
Lat 19.62332°  
Long 74.177673°  
21/06/22 08:30 AM

Amrutvahini MBA celebrates International Yoga day On 21 June 2022. Teaching and non-teaching staff with Students participated in yoga Activity . Honourable Guest Mr. Hemant Pabalkar Yoga Trainer was given training to all Participant during the Programme. Mr. Hemant Pabalkar given valuable tips related to Yoga. It will definitely improve all participant Health. In this programme total 26 participants including Teaching , non teaching staff and students present .



**Dr. N.S. Jondhale**  
SDO



**Dr. B.M. Londhe**  
Director

Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)  
• Phone : (0) - (02425) 259015 / 259255      • Fax : (02425) 259015  
• E-mail : directoraimba@yahoo.in      • website : www.amrutimba.org



# Celebration of Yoga day -21/06/2023







# Report of Yoga Day - 2023



## Amrutvahini Institute of Management & Business Administration, Sangamner

(Affiliated to Savitribai Phule Pune University of Pune and Approved by AICTE New Delhi)

DTE CODE - 5324

NAAC Accredited

ISO 9001 : 2015 Certified Institute

SPPU CODE - 0581

Ref. AIMBA /434

Date: 21/6/2023

A Report on

### Celebration of International Yoga Day 2023



Amrutvahini MBA celebrates International Yoga day On 21 June 2023. All Teaching, Non teaching staff and Students were participated in Yoga day Program. Yoga Trainer Mr.Hemant Pabalkar was given practical training to all Participant during the Programme. Mr. Hemant Pabalkar discuss about basic importance of Yoga and its benefits for good health. Total 28 Participants attended the Yoga day Program .

Dr. N.S. Jondhale

SDO

Dr. B.M. Londhe

Director

Amrutnagar, Post : Sangamner (S.K.) - 422608, Tal.: Sangamner, Dist.: Ahmednagar, (M.S.)

• Phone : (0) - (02425) 259015/259255

• Fax : (02425) 259015

• E-mail : directoraimba@yahoo.in

• website : www.amrutimba.org.



# ICT & Computing Skills -2022-23

## Application of J-gate in Management Research. Dt. 13/4/2023

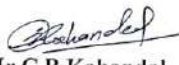
### NOTICE

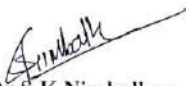
Date: 10/04/2023

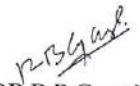
All Teaching and non Teaching staff are hereby informed that J-Gate Awareness Training Programme is scheduled on Thursday 13/04/2023 at 2.30 p.m. This Programme is scheduled to enhance the usage and visibility of library subscribed E-Journal i.e. J-Gate resources. All should be present for the same.

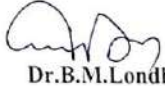
**Programme Trainer:** Mayank Dedhia  
Manager - Training & Business Development ( West Zone)  
Informatics Publishing Ltd.  
Website : [www.informaticsglobal.com](http://www.informaticsglobal.com)  
**Venu:** AIMBA Conference Hall

Kindly Note.

  
Mr. C.B. Kahandal  
Librarian  
AIMBA

  
Dr. S.K. Nimbalkar  
Aca. Coordinator  
AIMBA

  
DR. R.B. Gawali  
Learning & Dev. Coordinator  
AIMBA

  
Dr. B.M. Londhe  
Director  
AIMBA

Withdrawal Date: 13/04/2023

**Report of J-Gate Tanning programme**  
**Title: Application of J-gate in Management Research**

The Tanning program for J-GATE was held at Amrutvahini Institute of Management and Business Administration, dated on 13/04/2023. All the faculty members and first year students around 104 were present and participate in it. The Resource Person for the same is Mr. Mayank Dedhia, Manager - Training & Business Development (West Zone), Informatics Publishing Ltd. Bangalore. This session organised in AIMBA Conference Hall.

This training session is planned to generate awareness and uses of j-gate resources in teaching and learning process and application in management research. For that purpose our AIMBA library knowledge resource centre take initiative for organise such a training session under the Learning & Develop Co-ordinator section of the Institute with the Guidance of Director Dr. B.M. Londhe.

The main title of this session is the application of J-Gate in management Research and this E-Journal gateway useful to faculty members and students. Research is the main rationale of using e-journals. In general, research scholars' finds difficult in accessing some journals and through this orientation, they may find an easy access to full text journals and interested journals can be accessed. Overall, the usage of J-Gate was elaborated and clarifications were done in the query sessions.

Thus the program was very helpful for all participated staff and students to gain the platform for the management research information article and findings.

  
Mr. C.B. Kahandal

Librarian

  
Dr. S.K. Nimbalkar

Aca. Coordinator

  
Dr. R.B. Gawali

Learning & Dev. Coordinator

  
Dr. B.M. Londhe

Director

# 3 Days Workshop on Basic to Advance Excel

**3 Days  
Training**

**Basic to Advance Excel**



**Shaila Wayal**

**MicroSoft Certified  
Trainer**

**9th to 11th May 2023**

**09.30 am to 12.30 pm**

**AIMBA Seminar Hall**



**Amrutvahini Institute of  
Management and Business  
Administration**



03/05/2023

**NOTICE**

All the MBA 2<sup>nd</sup> year students hereby informed that the institute has organized Three Days Training Program on "Basic to Advance Excel" 9<sup>th</sup>-11<sup>th</sup> May 2023. The details of the program are as given below:

**Three Days Training Program**

On

**"Basic to Advance Excel"**

by

**Shaila Wayal**


Microsoft Certified Trainer  
UNIC COMPUTER ACADEMY

**Day & Date:** Tuesday to Thursday, 09<sup>th</sup> - 11<sup>th</sup> May 2023

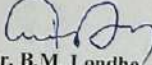
**Timing:** 9.30 am to 12.30 pm

**Venue:** Seminar Hall


All the students suppose to manage their lap top on their own. Institute uniform along with paper pad, pen and pencil is **MUST**

  
**Dr. R.B. Gawali**  
Coordinator-Learning & Development



  
**Dr. B.M. Londhe**  
Director


# Report on 3 Days Workshop on Basic to Advance Excel



Amrutvahini Sheti and Shikshan Vikas Sanstha's  
**AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER**

Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324 • NAAC Accredited • ISO 9001 : 2015 Certified Institute • IMSMA016490



जन्मशताब्दी

Reg. AIMBA / **TY** • Date : 11 / 5 / 2023

### Report on the Three-Day "Basic to Advanced Excel Workshop"

**Resource Person:** Ms. Shaila Wayal, Microsoft Certified Trainer, Unic Academy  
**Dates:** May 9-11, 2023  
**Venue:** AIMBA Seminar Hall  
**Target Audience:** MBA Students, Faculty & Staff

Ms. Shaila Wayal, a seasoned Microsoft Certified Trainer, transformed participants from Excel novices to confident spreadsheet ninjas over the course of three intensive days.

**Day 1: Mastering the Basics:**

**Demystifying the Interface:** Ms. Wayal started by familiarizing participants with the Excel interface, navigating menus, toolbars, and essential functionalities. Interactive exercises reinforced foundational skills like cell formatting, data entry, and basic formulas.

**Formula Frenzy:** Participants delved into the wondrous world of formulas, learning to perform calculations, manipulate data, and automate tasks with functions like SUM, AVERAGE, and IF statements. Laughter and triumphant cheers erupted as participants mastered their first complex formulas.


**Formatting Finesse:** From colorful cells to eye-catching charts, Ms. Wayal unveiled the secrets of data visualization. Students learned to format cells, manipulate fonts and borders, and create compelling charts and graphs to present their data effectively.

**Day 2: Going Deeper:**

**Data Doodling & Pivot Power:** Data analysis took center stage with PivotTables and PivotCharts. Ms. Wayal guided participants through the magic of summarizing and analyzing large datasets, revealing hidden trends and insights with ease.

**Lookup Logic:** VLOOKUP, INDEX & MATCH, and other advanced lookup functions became their new weapons of choice. Participants conquered data complexities, learning to retrieve and manipulate data across spreadsheets with laser precision.

**Conditional Formatting :** The power of conditional formatting was unleashed, transforming spreadsheets into vibrant landscapes of color and information. Students learned to highlight important data, identify trends, and make informed decisions at a glance.

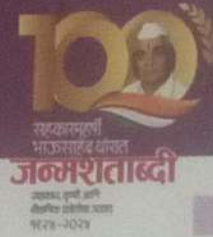


Amrutnagar, P.O. Sangamner (SK), Sangamner 422608, Dist Ahmednagar, (MS), India  
☎ (02425) 259015 / 259255 ✉ directoraimba@yahoo.in 🌐 www.amrutimba.com



Amrutvahini Sheti and Shikshan Vikas Sanstha's

# AMRUTVAHINI INSTITUTE OF MANAGEMENT & BUSINESS ADMINISTRATION, SANGAMNER



Permanently Affiliated to Savitribai Phule Pune University and Approved by AICTE, New Delhi

• DTE Code - 5324 • NAAC Accredited • ISO 9001 : 2015 Certified Institute • IMMA016490

Reg. AIMBA / *TR*

Date : *11 / 05 / 2023*

## Day 3: Conquering Advanced Frontiers:

**Macros:** The final day explored the realm of macros, automating repetitive tasks and streamlining workflows. Participants coded their own macros, experiencing the exhilaration of commanding Excel to do their bidding.

**Dashboard Design:** The workshop culminated in the creation of interactive dashboards, combining data analysis, visualization, and user-friendliness. Participants showcased their newfound skills, presenting polished dashboards that transformed complex data into intuitive insights.

### Conclusion:

Ms. Wayal's expertise and engaging teaching style made learning fun and practical. "The three-day "Basic to Advanced Excel Workshop" proved to be a transformative experience for MBA students, faculty, and staff at AIMBA. Ms. Shaila Wayal's insightful guidance and interactive approach enabled participants to unlock the full potential of Excel, equipping them with valuable skills for academic success, professional advancement, and personal productivity.

*R.B.G.*  
Dr. R.B. Gawali  
Coordinator-Learning & Development



*[Signature]*  
Dr. B.M. Londhe  
Director-ATS/BA  
Amrutvahini Institute of Management  
& Business Administration, Sangamner